

Managing Director

Coalition Against Childhood Cancer (CAC2)

National

The Coalition Against Childhood Cancer (CAC2) is recruiting a Managing Director to join a dynamic, collaborative network of nonprofit organizations, industry partners, and individuals from 36 states and five countries, supporting and serving the childhood cancer community. A newly created position, the Managing Director reports to the Chair and the CAC2 Board of Directors to oversee the day-to-day operations of CAC2 and work in partnership with the Board on evolving the strategic vision to fulfill mission objective. In addition, the Managing Director will work collaboratively with the membership of CAC2 and supervise the Operations Manager.

The mission of CAC2 is to effectively advance a variety of childhood cancer causes by unifying the efforts. The organization categorizes work together around the shared interests of members: Advocacy & Awareness, Research & Treatment, and Family Support & Survivorship. CAC2 promotes coordinated action and broad-based collaboration among members and the childhood cancer community.

Strategic Direction and Leadership

- Work with the Board and Executive Committee to maintain a clear vision, defined purpose, and core values of the organization.
- Coordinate with the Board Chair to implement a dynamic strategic planning process every 3 years and maintain active engagement to achieve short- and long-term objectives and goals.
- Support the Board President in developing a dynamic plan for Board recruitment, development, and accountability.
- Facilitate dialogue and collaboration among Board members, Interest Groups, and Committees promoting the active participation of members in the CAC2's activities.
- Consult and liaise with the Board on how the organization can continue to provide proactive value-added services to enhance the membership and the childhood cancer community.

Operations and Development Management

- Demonstrate substantive knowledge regarding the organization's programs and services.
- Analyze member feedback to ensure that programs and organizational outreach is consistent with evolving member needs.
- Work closely with the Finance and Development team to develop and implement long-range funding and needs plans to ensure adequate financial assets for the future management and development of the organization.
- In partnership with the Finance and Development team (led by the Treasurer), ensure the integrity of the budgeting process and the implementation of financial policies and procedures.
- Maintain effective communications with membership.
- Coordinate the management of the organization's Annual Summit national meeting.

- Facilitate direction of the monthly all-member webinars.
- Participate in the planning, management, and production of the Annual Report.
- Ensure standing Committees and Interest Groups are effectively carrying out their charges and aligning their work with CAC2's mission and vision.

External Relations

- Promote and facilitate transparency, collaboration, and open communication among the CAC2 members to build strong, cooperative relationships.
- Manage the processes, procedures, and guidelines to build out an effective external relations structure for the long-term success of the organization.
- Develop and execute on strategies to increase the membership and member value proposition for CAC2 to ensure alignment with the mission and organizational values.
- Monitor member recruitment and retention engagement opportunities to ensure increased participation.
- Serve as an effective public advocate for children with cancer, survivors, their families, and their caregivers.
- Strategize with the Board on initiatives to build brand awareness for the organization.
- Forge beneficial working relationships internally with members as well as externally with health care and industry partners.

Qualifications

- A minimum of 5-10 years of experience in non-profit management and/or leadership, or commensurate experience with consortia, alliances, industry partners, for-profit
- Experience working successfully with a not-for-profit Board of Directors.
- Strong track record in directing successful non-profit organization financial development.
- Experience with strategic planning and initiative-drive results.
- Demonstrated awareness of directing non-profit financial management and operations.
- Dynamic and energetic, with the ability to inspire enthusiasm, trust, and commitment from members and external constituencies.
- Excellent written and verbal communication skills, with the ability to communicate in a compelling and effective manner both one-on-one and with large audiences in the public and private sectors.
- Strong organizational, marketing, and resource management skills.
- Knowledge of member-based organizations and/or associations.
- Effective volunteer management capability.
- Creative, entrepreneurial spirit.
- Unwavering integrity coupled with the highest levels of personal and professional ethics.
- Passion for and dedication to children, health care, and patient advocacy.
- A bachelor's degree from a recognized college or university.
- Experience with Salesforce a plus.